



# State of Utah

## PEACE OFFICER STANDARDS AND TRAINING

April 30, 2008

Dear Law Enforcement Administrator,

POST will be conducting its annual audit/reconciliation of in-service training hours for 2008. The procedure will be similar to last year, with only a few minor changes with the timeline.

Below, POST has provided a timeline for your convenience:

### **Reconciliation Period**

Included in this packet is a list of all active officers employed with your agency and current training reported to POST.

**May-June:** Your department needs to reconcile POST's list of active officers with your own active roster list. (See attached agency report and Instructions)

### **Reporting Period**

**June- July:** All departments need to submit annual training. (Instructions on how to submit the training is included in this packet.)

### **Audit Period**

**August:** POST will conduct an audit of the records submitted by each department and identify those officers who have not met the 40 hour training requirement. POST will then notify each officer and department administrator of the officer's suspended status. The officer will be suspended until the deficient hours are remedied.

**October 1:** If the officer has not made up the in-service training hour deficiency, POST will submit a report notifying the Utah Retirement Systems (URS). Based upon POST's audit report, the URS will prorate the officer's retirement into the Public Employees Retirement System for the deficient year. This action is supported by Utah Code 53-6-202(4). If the officer does not make up the deficient year, the officer will remain in a suspended status. If the officer remains in the suspended status for one year, the officer will be required to go through the reactivation process.

The goal of this process is to assure that POST and your agency fully comply with the training and reporting requirements set forth in Utah Code Ann. § 53-6-202.

Thank you for your assistance in this matter, if you should have any questions, please contact POST at 801-256-2350.

Respectfully,

Sheriff Lynn Nelson

Lynn Nelson  
Chairman

Ben Jones  
Vice-Chairman

Robert Allinson

Tom Patterson

Bud Cox

Lance Davenport

Donna  
Dillingham-Evans

James Eardley

Dave Edmunds

Tim Fuhrman

Mike Larsen

Mike Lacy

Joe Ritchie

Robbie Robertson

Val Shupe

Mark Shurtleff

Larry Gillet